

# SCK Area Minutes from January 2024

(Revised for 02/2024 posted on [sckana.net](http://sckana.net))

Call to order: 1:22 pm by the Chair  
Serenity Prayer: Service body  
Twelve Traditions: P@P  
Purpose and Scope: Recovery at Work  
Concepts Read By: DIU  
Service Prayer read by: LTP

### Executive Role Call:

Chairperson	P		
Vice-Chair	V	RCM	P
Secretary	P	RCMA	P
Treasurer	P	P&P	P
KRCNA 37	A Rep	H&I	P

### Home Groups: (record if group being represented is not voting/or ineligible/inactive)

DIU	P	MWBR	A 1st Absence
HJF	P	JFT	P
LTP	P	R2F	A 3 <sup>rd</sup> Absence
H&N	P	LDA	P
WDR	REP	R@W	P

2<sup>nd</sup> consecutive meeting for new groups joining the ASC?  
Yes R Recovery @ Work

2<sup>nd</sup> consecutive meeting for any groups returning to the ASC?  
No

Voting Members 8 Quorum needed 4

2<sup>nd</sup> consecutive meeting missed? No  
(loc to be sent)

3<sup>rd</sup> or more consecutive meeting missed? Yes R2F LOC to be sent  
(After 4<sup>th</sup> miss and the loc after no response, group will be removed from the rollcall)

Recognition of any new groups attending or returning to the ASC? No

### Minutes from last meeting: read by Secretary

Motion to accept as read: Yes w/amendments: No  
Motion to accept by LDA 2<sup>nd</sup> by DIU  
Amendment reads:  
vote 8-0-0 Pass /Fail Passed

**Treasurer Report:**

Motion to accept as read: Yes w/ amendments:  
Motion to accept by P@P 2<sup>nd</sup> by LTP  
Amendment Reads:  
vote 8-0-0 Pass/ Fail Passed

**Group reports and donations:** Policy states rotate the order to report monthly (\* indicates 1<sup>st</sup> group reporting at the January ASC meeting)  
*inactive/ineligible*

DIU P/ERS \$20 Cash	MWBR A/NRS
*HJF P/ERS \$25.00 ck# 1617	JFT P/ERS \$20.00 cash
LTP P/ WRS	R2F A/NRS
H&N P/ERS \$20.00 Venmo	LDA P/ERS \$10.00 cash
WDR REP/ERS	R@W P/ERS

Total Group Donations: \$ 95.00

**RCM/RCMA:** P/ERS Regional Minutes: Yes  
\*\*\* (Region meets in odd months only and rotates to each Area location) \*\*\*

**Ad-hoc Subcommittee /Work Group Reports:**

\*P&P P/ERS H&I P/ERS \*KRCNA 37 REP/WRS Activities P/WRS

**15 minute break (per policy) at: 2:28 pm**  
Or motion to wave by 2<sup>nd</sup> Vote: 8 -0 -0 Pass/ Fail  
Call Back to Order at: 2:48 pm by Chair  
Re-establish voting members: 7  
Groups not represented after the break: JFT

**Old Business:** NONE

**Election of Trusted Servants:** service terms reviewed by Secretary per policy:  
*(Nominations open for any term ending within 2 months, position can be closed and voted on in the month term ends)*

ASC Positions Vacant: Vice Chair

Area Positions open for nominations: Vice Chair, Chair, Treasure  
Nominations from the floor for: Nathan H For Treasurer by LDA 2<sup>nd</sup> WDR  
Motion to close nominations for: by 2<sup>nd</sup>  
Vote to close nominations Yes 7 -0 -0  
Vote to Elect Yes/No 7 - 0 -0

**Regional Positions Vacant: Treasurer**

**Regional Positions with nominations open: NONE**

**Regional Nominations made from the floor:**

**Regional Nominations/ Resumes going back to the groups:**

**New Business:** (includes new motions going back to the groups from ASC/ Region)  
NONE

**Money Expenditures/Transactions from today's business:**

**General Fund Starting Balance (prudent reserve \$300.00) \$463.68**

**Fixed Monthly Bills:**

**Combined Communications: \$22.35**

**Zoom \$5.00 Venmo**

**Domain Fee (sckana.net) \$34.94**

**Site 5 Website Host \$441.26 (^83.54 in 8 years 7/2015)**

**Malware Protection \$83.81 (^15.97 in 7 years 8/2015)**

**Meeting Place Donation \$30.00**

**Misc.**

**(Site 5 website is discounted for a 24 month renewal)**

**paid annually, due July, 2024**

**paid bi annually, due July, 2025**

**paid annually, due August 2024**

**paid quarterly, due Mar, June, Sept, Dec**

**Total requested Expenses**

**Total Fixed Monthly Expenses \$22.35**

**Adjusted balance \$441.33**

**Expenses Requested:**

**Secretary**

**P&P**

**H&I**

**Activities**

**RCM**

**Adjusted Balance minus both monthly/requested expenses**

**Income:**

**Group Donations: \$95.00**

**Activities \_\_\_\_\_**

**Literature \_\_\_\_\_**

**Misc. \_\_\_\_\_**

**7<sup>th</sup> Tradition \$11.00**

**Total Income: \$106.00**

**Adjusted Balance \$547.33**

**Region/WSO Donation: No Divided by 2**

**(per policy 30% above PR if not obligated for other expenses)**

**Motion to/ not to donate by RMCA / 2<sup>nd</sup> by H&N vote 7-0-0**

**Adjusted Ending Balance: \$547.33/ \$247.33 Above PR**

**ANNOUNCEMENTS:** (include monthly Ad-Hoc Sub-Committee meetings per policy)

**LTP: Crystal B. celebrates 2 Years Jan.15**

**JFT: Linda C. celebrates 3 Years Jan. 21<sup>st</sup>**

**Holy S. @JJ Celebrates 2 Years Feb 18<sup>th</sup>**

**Recovery @Work: Pat W. Celebrates 1 Year Jan. 19<sup>th</sup>**

**Chris R. Celebrates 6 Years Jan. 26<sup>th</sup>**

**Recovery@ Work meets @ 6:15 on Fridays at the Flying Pig Coffee Shop located at 193 S. Main Street, Russellville KY42276**

**Next H@I meeting is February 6<sup>th</sup> @6:30 Before the meeting at Hillview**

**Next scheduled ASC meeting: 02/11/2024 @ 1pm**

**Next scheduled Reginal Meeting: 01/21/2024 @ 1pm**

**Regional meeting zoom link is #875 32C26 3263 /password #013679 also located on the Kentuckiana Regional Page on our website.**

**Motion to close by Trusted Servant 2<sup>nd</sup> by LDA**

**Vote to close: 7-0-0**

**Meeting adjourned at: 3:20 pm**

# SCK Area Meeting Agenda February 2024

(Revised for 02/2024) posted on [sckana.net](http://sckana.net)

Call to order at \_\_\_\_\_ by \_\_\_\_\_  
Serenity Prayer \_\_\_\_\_  
Twelve Traditions read by \_\_\_\_\_  
Purpose and Scope read by \_\_\_\_\_  
Concepts read by \_\_\_\_\_  
Service Prayer read by \_\_\_\_\_

**Executive Committee Roll Call:**

Chairperson _____	RCM _____
Vice-Chair _____	RCMA _____
Secretary _____	P&P _____
Treasurer _____	H&I _____
KRCNA 37 _____	Activities _____

**Home Group Roll Call:** (record if group being represented is not voting/or *ineligible/inactive*)

DIU _____	MWBR _____
HJF _____	JFT _____
LTP _____	R2F _____
H&N _____	LDA _____
WDR _____	R@W _____

2<sup>nd</sup> consecutive meeting for new groups joining the ASC?  
Yes/No \_\_\_\_\_

2<sup>nd</sup> consecutive meeting for any groups returning to the ASC?  
Yes/No \_\_\_\_\_

D  
2<sup>nd</sup> consecutive meeting missed? Yes/No \_\_\_\_\_  
*(loc to be sent)*

3<sup>rd</sup> or more consecutive meeting missed? Yes/No \_\_\_\_\_  
*(after 4<sup>th</sup> miss and the loc with no response, group will be removed from the roll call)*

Recognition of any new groups attending or returning to the ASC? Yes/No \_\_\_\_\_

**Minutes read by:** \_\_\_\_\_

Motion to accept as read Yes/No \_\_\_\_\_ w/amendments Yes  
Motion to accept by \_\_\_\_\_ seconded by \_\_\_\_\_  
Amendment Reads: \_\_\_\_\_  
Vote \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Pass / Fail

**Treasurer Report:**

Motion to accept as read: Yes/No \_\_\_\_\_ w/amendments: Yes  
Motion to accept by \_\_\_\_\_ seconded by \_\_\_\_\_  
Amendment reads: \_\_\_\_\_  
Vote \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Pass / Fail

**GSR Report/Donations/Discussion:** Policy states rotate the order to report monthly  
(inactive, ineligible)

DIU \_\_\_\_\_  
\*HJF \_\_\_\_\_  
LTP \_\_\_\_\_  
H&N \_\_\_\_\_  
WDR \_\_\_\_\_

MWBR \_\_\_\_\_  
JFT \_\_\_\_\_  
R2F \_\_\_\_\_  
LDA \_\_\_\_\_  
R@W \_\_\_\_\_

Total Group Donations \_\_\_\_\_

**RCM/RCMA Report** \_\_\_\_\_ Regional Minutes yes/no  
\*\*\* (Region meets in odd months only and rotates to each area location) \*\*\*

**Ad-hoc Subcommittee/Work Group Reports:**

P&P \_\_\_\_\_ \* H&I \_\_\_\_\_ KRCNA 37 \_\_\_\_\_

**Break For 15 Minutes (per policy) at:** \_\_\_\_\_  
Or motion to waive by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ vote \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Pass / Fail  
Call back to order at \_\_\_\_\_ by \_\_\_\_\_  
Re-establish voting members \_\_\_\_\_  
Groups not represented after the break \_\_\_\_\_

**Old Business:** (includes voting on any motions pending from ASC/Region)

**Election of Trusted Servants:**

Trusted Servants Service Terms reviewed monthly by ASC Secretary  
(Open the nominations for terms ending within 2 months/ position can be closed and voted on in the term ending month)

- ASC Positions Vacant: Vice Chair
- Area Positions with nominations open: Vice Chair, Chair, Treasure

Nominations from the floor for: \_\_\_\_\_ by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 Motion to close nominations for: \_\_\_\_\_ by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 Vote to close nominations Y / N \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 Vote to elect Y / N \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

- Regional Positions Vacant: NONE
- Regional Positions with nominations open: Treasure

Regional nominations made from the floor: \_\_\_\_\_  
 Regional nominations/resumes going back to the groups \_\_\_\_\_

**New Business:** (includes new motions going back to the groups from ASC/Region)

**Money Expenditures/transactions for today's business:**

Starting Balance (prudent reserve \$300.00) \_\_\_\_\_

**Fixed Monthly Bills:**

Combined Communications \_\_\_\_\_  
 Zoom \_\_\_\_\_

Domain Fee (sckana.net) _____	\$34.94	<i>paid annually, due July 2024</i>
Site 5 Website Host _____	\$441.26* (^\$83.54 in 8 years 7/2015)	<i>paid bi-annually, due July 2025</i>
Malware Protection _____	\$83.81 (^\$15.97 in 7 years 8/2015)	<i>Paid annually, due August 2024</i>
Meeting Place Donation _____	\$30.00	<i>paid quarterly, due Mar, June, Sept, Dec</i>
Misc. _____		

*(Site5 website is discounted for a 24 month renewal)*

**Total requested expenses** \_\_\_\_\_

**Total Fixed Monthly Expenses** \_\_\_\_\_

**Adjusted balance** \_\_\_\_\_

**Expenses requested:**

Secretary \_\_\_\_\_  
 P&P \_\_\_\_\_  
 H&I \_\_\_\_\_  
 Activities \_\_\_\_\_  
 RCM \_\_\_\_\_

**Adjusted balance minus both monthly/requested expenses** \_\_\_\_\_

**Income:**

Group donations \_\_\_\_\_  
Activities \_\_\_\_\_  
Literature \_\_\_\_\_  
Misc. \_\_\_\_\_

7<sup>TH</sup> Tradition \_\_\_\_\_

total income \_\_\_\_\_  
Adjusted Balance \_\_\_\_\_

Motion to/not Donate to Region/WSO \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ vote \_\_\_ - \_\_\_ - \_\_\_ Pass/Fail  
Region/WSO Donation Yes/No \$ \_\_\_\_\_ divided by 2= \_\_\_\_\_  
(per policy 30% above PR if not obligated for other expenses)

Adjusted ending balance \_\_\_\_\_ / \_\_\_\_\_

**ANNOUNCEMENTS:** (include monthly Ad-Hoc Sub-Committee meetings per policy)

Next scheduled ASC Meeting: **02/11/2024** hybrid meeting @ 1pm

Next scheduled Regional Meeting: 01/21/24 hybrid meeting hosted by  
Regional meeting zoom link is #875 3226 3263 /password #013679 also located on the  
Kentuckiana Regional Page on our website.

Motion to close by \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_

Vote to close \_\_\_\_\_ - \_\_\_\_\_

Meeting adjourned at \_\_\_\_\_



Hey family!

I am happy to report that LDA is still meeting Wednesdays and Saturdays at 1 pm. We have, on average, 35-50 regular addicts attend. We do not have any upcoming celebrations. We do have a 10 dollar donation for area.

In loving service, Conrad Walker (GSR)

Good afternoon!

Just for today continues to meet at 6pm Sunday evenings!! Meetings are holding strong with 30 to 40 addicts in attendance! We do have a \$20 cash donation for area at this time!! Also, we do have Linda C. celebrating three years on January 21, 2024, Holley S. And Jay Jay W. both celebrating 2 years February 13, 2024!!

Thank you, Holley Short GSR

Hello family, I am representing the Here and Now group, we've been averaging about 90 people at our meetings - We sent \$20 to Venmo for area donation. and no up coming celebrations. Thank you for letting me be of service - Courtney B

Hello family, my name is Courtney I'm representing H & I, we had a successful sign up day with some new volunteers. We've been going into the jail on the men's and women's side. Our next committee meeting will be February 6th at 6:30 @ Hillview. Thank you for letting me be of service - Courtney B

Hey family-

I'm very happy to report DIU is still averaging anywhere from 40 to 100 addicts in attendance. No celebrations to report at this time.

20 dollar donation via Cash

In grateful and loving service, - Dylan F

1/14/24

We Do Recover

GSR Report

Good afternoon family,

We have had a couple of Thursday meetings without more than 2 member present on Thursdays. So please announce we do have a smaller Thursday night meeting for Area members wanting to attend a more intimate meeting. We have 25 to 30 members regularly on Saturday nights. We do not have a donation at this time. And we do not have any upcoming celebrations until after February.

In Loving Service, Whitney R. (Representing)

**01/07/2024**

**Living the Program Group**

**ASC Report**

**Dear ASC,**

**LTP group continues to meet on Monday at 7:30 pm at Christ Episcopal Church. We are grateful to report an average of 80+ addicts attending weekly. We had our group business meeting on 01/08/2024. There were 11 members present and 11 voting. Our home group continues to grow. LTP has a new GSR, Dianna H, and Crystal B is the new GSRA. We have a new Literature person, George R, and Ashely M is our new secretary.**

**Our group will not donate this month.**

**We celebrate Crystal B's two years on Monday the 15th at the Living The program meeting. 7:30 PM**

**As always, we appreciate any continued support through your attendance/participation.**

**In loving service and gratitude,  
Living the Program Group GSR**

**Dianna H**

Jan. 14<sup>th</sup> 2024

The activities Committee doesn't have any functions at this time. However, ~~we~~ currently we are thinking of having a function for the fellowship in the near future.

In loving Service,

Aaron Smith

1/14/24 RCM Report

Regional balance last reported was 31,168.74. Motions passed 9-1-23 continue hybrid regional meetings 9-2-23 to move forward without NACK in the rotation. Rotation for regional meetings was discussed and established SEKA will now host in January. RCM has established <sup>recycled</sup> meeting location @ LTP home group place @ 1pm on January 21st. Regional donation of \$10,000.00 motion 7-1-23 passed and sent.

Southern Zonal Forum St Louis Mo Jan 26<sup>th</sup>-28<sup>th</sup>

Revised group booklet project survey / Motion ~~for~~ for revising H.I.I basics see survey then March 31<sup>st</sup> 24

KRCNA 37 Owensboro Fundraiser 2/10/24 Parish Hall. Pennyville Fundraiser flyer to be sent out and has been posted. Pennyville has opened the LBL planning to allow zoom participation compact. The request was made for posting the regional insurance policy. ~~LACNA~~ LACNA had 2 Spanish speaking workshops and LA continues to support the Spanish speaking members. KRCNA 38 is in the planning stages and will officially kick off January 2024 every 3rd Tuesday 7:30 pm on zoom, Vice-Chair, Treasurer and several <sup>sub-</sup>committees.

Lois Service RCM  
Debra C

1/14/24

KRCNA 37

KRCNA 37 V-Chair  
representing KRCNA 37 committee.

We are getting close, meetings are  
now held twice a month @ Holiday Inn  
IN boardroom as announced. The updated  
KRCNA 37 flyer with the updated booking  
link has been posted on our site, KRCNA  
Chair will provide the flyer for our regional  
IT Chair merchandise with official logo  
ideas for the jacket are being finalized  
more will be revealed soon.

IN Living Service,

Debra C KRCNA 37 V-Chair

Policy & Procedure  
Report to Area  
January 14, 2024

Dear Family,

A P&P meeting was planned for January 7<sup>th</sup>, but due to a few issues, fellow participants were unable to attend. I would like to reschedule this meeting with anyone interested at Q Coffee Emporium, 5851 Scottsville Road. They are open 5a-8p M-F and 5a-3p on Saturday. I figured anyone interested would appreciate coffee, food and a warm setting. Please get with me and we can discuss a mutually beneficial time. I would very much like to meet prior to our next Area meeting. Attached below are considerations for each executive committee position. These are cobbled together from 4 other Area's P&P documents, and are by no means the final word. Just some brainstorming to give us some direction. The clean time suggestions are a range that are noted by asterisks, as are the votes of acclimation. These would be discussed in committee with solid suggestions put forward in motions and submitted to the home groups for approval. All input is welcome! Thank you for allowing me to still be a part of.

In loving service,  
Elizabeth S  
P&P

P&P  
Exec Comm Notations

Job

Description. Duties. Terms of service. Qualifications.

Executive committee members serve as our administrative officers. These individuals are responsible for administering the general affairs of the entire area committee. Because of that, it's important that great care be taken in their selection. A substantial amount of clean time and personal maturity should be the first consideration, along with experience in the steps, traditions, and concepts of service. (This section was taken directly from a guide to local service.) Relapse or theft or Narcotics Anonymous funds/property constitutes an automatic resignation from the position.

## Chairperson

Responsible for conducting committee meetings, preparing agenda guiding the meeting with a firm hand, calm spirit, and a clear mind. Knowledge and implementation of the 12 Traditions, 12 Concepts, and SCKANA Policy & Procedure.

Maintains a focus on the topics and within a reasonable timeframe, refrains from interjecting a personal agenda.

One of two Co-signers on Area bank account. If Area position holders are married or involved in a relationship, only one individual may be a co-signer.

Assists Vice Chair with committees/positions without an elected chairperson.

Trains the Vice Chair in the performance of the duties of the Chairperson.

Serves as an available resource for GSR's between Area meetings .

May in times of severe inclement weather and or threatening travel conditions, postpone the SCKANA meeting , and inform the members promptly.

Handle and direct all SCKANA correspondence in coordination with Secretary.

Furnishes Vice Chair with agenda and other necessary information/materials in case of absence.

Chairperson votes to break any ties.

Have the willingness and resources necessary to be an active participant.

One Year Term of Service

\*\*Clean time requirement of 2-3 years in Narcotics Anonymous. ( important as access to bank account requires diligence/trust/proven service)

Minimum of one year active service involvement in Narcotics Anonymous at Area level.

Regular ASC attendance is required.

Working knowledge of the 12 steps, 12 traditions, and 12 concepts.

## Vice Chairperson

Assumes duties of Chairperson in their absence.

Assumes the office of Chairperson, if the position becomes vacant until an election can be held.

Is willing to serve as Chairperson when the term of Vice Chairperson is completed.

May serve as coordinator of committees/ positions at the SCKANA without elected Chairpersons.

\*\*Clean time requirement 1-2 years clean in Narcotics Anonymous.

Previous Narcotics Anonymous service involvement of 1 year.

\*\*This is a 2 year service commitment. ( 1 year as Vice Chair, the 2<sup>nd</sup> as Chairperson, moved up by a unanimous vote of acclimation per policy).

Regular ASC attendance is required.

Have the willingness and resources necessary to be an active participant.

Working knowledge of the 12 steps, 12 traditions, and 12 concepts.

### Secretary

Responsible for the accurate recording of the course of business at each SCKANA meeting. Including but not limited to the current meeting agenda, motions, discussions, reports, attendance, flyers, and announcements.

Reviews minutes with Chairperson or designated committee members and sends accurate minutes to webmaster to be posted online ([sckana.net](http://sckana.net)) within 10 days of Area meeting. Provides mailed copies to GSR's requesting copies.

Maintains Area minutes for period of one calendar year.

Provides forms for members at Area meetings (resume, motion forms) as needed.

Reviews previous months minutes at each Area meeting.

Assists with Area correspondence as requested.

Maintains current contact list and terms of service of all ASC Trusted Servants.

Regular ASC attendance is required.

Clean time requirement is 1 year.

This is a 1 year service commitment.

Have the willingness and resources necessary to be an active participant. Computer skills, access to a printer, and the ability to request a point of personal privilege during an occasionally challenging atmosphere are essential.

Working knowledge of the 12 steps, 12 traditions, and 12 concepts.

### Treasurer

Custodian of the SCKANA bank account.

One of two Co-signers on Area bank account. If Area position holders are married or involved in a relationship, only one individual may be a co-signer.

Provides a written report at each meeting (electronic or handwritten) of monthly financial transactions, current account balances, and a current bank generated statement for inclusion in the monthly minutes.



Has current financial information on hand at each ASC meeting available for verification and review when requested.

Distributes funds at the direction of the SCKANA. Pays invoices, rent, etc in a timely manner. Secures signature of account co-signer (ASC Chair) on checks prior to dispersal.

Makes deposits in a timely manner (within \*\*2-?\*\*\*days of receiving).

Gives and gather all receipts for all transactions of the ASC and is responsible to account for all the funds and materials entrusted to the position.

Has working knowledge of Treasures Handbook.

Clean time requirement of 2-5years in Narcotics Anonymous.

Previous Narcotics Anonymous service required.

This is a 1 year commitment.

Have the willingness and resources necessary to be an active participant.

Computer skills, access to a printer, and the ability to request a point of personal privilege during an occasionally challenging atmosphere are essential.

Regular ASC attendance is required.

Working knowledge of the 12 steps, 12 traditions, and 12 concepts.

#### RCM

Attends, conveys, and votes the group conscious of the SCKA at the RSC.

Provide information from the ASC to the RSC and from the RSC to the ASC.

Submit regional minutes and motions to the ASC secretary for inclusion in the ASC minutes.

Previous Narcotics Anonymous service at ASC level required.

Trains the RCMA in the duties of the RCM.

Regular ASC and RSC attendance is required.

Have the willingness and resources necessary to be an active participant including time and ability to travel.

This is a 1 year service commitment.

Clean time requirement of (\* 2-?)years clean in Narcotics Anonymous.

Working knowledge of the 12 steps, 12 traditions, and 12 concepts.

#### RCMA

Regular ASC and RSC attendance is required.

Have the willingness and resources necessary to be an active participant including time and ability to travel.

Acts as RCM in the absence of the RCM.

RCMA moves to RCM position with unanimous vote of acclimation at end of current RCM term.

This is a 1 year service commitment.

Clean time requirement of (\* 1-?) years clean in Narcotics Anonymous.

Previous Narcotics Anonymous service at ASC level is required.

Working knowledge of the 12 steps, 12 traditions, and 12 concepts.